

EMPLOYMENT APPLICATION



RED LEAF

We are an equal opportunity employer. We do not discriminate on the basis of race, religion, color, gender, sexual orientation, gender identity, age, national origin, genetic information, marital status, disability, or status as a covered veteran in accordance with applicable federal, state and local laws.

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Current Address: _____
Street Address Apartment/Unit # PO Box

City State ZIP Code

Phone: () -- Email: _____
Social Preferred method
Security No: -- -- of contact: _____

General Information

Have you ever worked for this company? YES NO
 If yes, when? _____

Do you have any relatives working here? YES NO
 If yes, who? _____

Are you a citizen of the United States? YES NO YES NO
 If no, are you authorized to work in the U.S.?

Are you at least 18 years of age? YES NO
 If no, what's your age? _____

Do you need an accommodation to participate in the application or interview process? YES NO

Desired Employment

Position Applied for: _____

Date Available To Start Work: _____ Desired Salary: \$ _____ / hour

Are you currently employed? YES NO YES NO
 If yes, may we contact your current employer?

Type of Employment Desired: Full Time Part Time Seasonal Shift Preference: Day Night Swing

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Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Vocational or Trade School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Additional Information

Skills and Qualifications: *Summarize any training, skills, and areas of specialization or major interest that may qualify you as being able to perform job-related functions in the position for which you are applying*

Professional Licenses and/ or Certifications:

Type: _____ State Issued: _____ Date Issued: ____/____/____ No.: _____

Type: _____ State Issued: _____ Date Issued: ____/____/____ No.: _____

Type: _____ State Issued: _____ Date Issued: ____/____/____ No.: _____

References

Please list three professional references:

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

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Previous Employment

Please complete this section in its entirety and DO NOT list, "see resume". Start with your most recent employer.

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

Dates of Employment:

From: ____ / ____ / ____ To: ____ / ____ / ____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

Dates of Employment:

From: ____ / ____ / ____ To: ____ / ____ / ____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

Dates of Employment:

From: ____ / ____ / ____ To: ____ / ____ / ____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my discharge, whenever it is discovered.

Signature: _____ Date: _____

Notice to applicants: Information provided on this application is subject to verification.